

# **St Andrew's Church, Sandon**

## **Health and Safety Policy**

With concern for the well-being of everyone, St Andrew's Church, Sandon will take all steps to:

- ensure internally and externally the buildings, plant and equipment are in a safe condition.
- keep all equipment stored safely.
- provide opportunities for training for all leaders in avoiding hazards.
- act responsibly towards all volunteers and ensure their safety and that of visitors, contractors and members of the general public.

The committee responsible for overseeing these matters is:

The Parochial Church Council

## **Health and Safety statement for St Andrew's, Sandon**

We will comply with Health and Safety legislation by:

1. Conducting an annual Health and Safety risk assessment of the church premises, including churchyard, main church, St Andrew's Room, Choir vestry/organ loft, bell ringing chamber and tower, to ensure that all and any defects or shortcomings are properly considered and repairs or improvements implemented
2. Ensuring the church maintains and where possible tests emergency evacuation procedures in July each year.
3. Ensuring 5 yearly electrical, annual fire extinguisher and quinquennial building checks are carried out by appropriate professionals
4. Maintaining a first aid kit (kept at the back of church) and accident book with notices indicating where to find them.
5. Providing Food Hygiene training for people involved in catering

Agreed by PCC on 18<sup>th</sup> September 2017

Reviewed by PCC on 4<sup>th</sup> July 2022, Reviewed July 3<sup>rd</sup> 2023

Reviewed 10<sup>th</sup> June 2024 with minor amendment.